

Meeting Minutes

Meeting Name: Regular BOT Meeting

Meeting Start Time: 7:00 PM MDT

Meeting Start Date: 04/03/2024

Meeting End Time: 8:12 PM MDT

Meeting End Date: 04/03/2024

Meeting Location: 230 N. Bluff St. Armory Multi-Purpose Room/Virtual

Agenda:

I. Regular Workshop Start Time - 6:00 pm

- A. Discuss Declaring a Vacancy on the Board of Trustees and Advertising for the Trustee Vacancy
- B. Discuss Hinsdale County RV Housing for EMS Paramedic Request
- C. Discuss Applying for a Non-Profit Retail Food License for the Armory Kitchen
- D. Discuss Sewer Lateral Inspection & Jetting Request Form & Release of Liability Waiver for Sewer Service Line Maintenance/Repair Consultation Form
- E. Discuss Declaring Saturday May 12, 2024, as Arbor Day in Lake City

II. Regular Meeting Start Time-7:00 pm

- A. Pledge of Allegiance
- B. Call to Order
- C. Roll Call: Present: Mayor Roberts and Trustees Bruce, Hill, Kendall, Whinnery, Woods.
- D. Swearing In of Elected Trustees: Elected to Four Year Terms - Diane Bruce, Justin Hill, and Landon Whinnery.
- E. Public Hearing - Start Time 7:07pm
 1. Public Hearing Regarding Lake Fork Memorial Park Streets and Alleys Annexation Ordinance 2024-02.
 - i. No protest e-mails/letters were received. No public comments were received.
 - ii. Public Hearing recording can be found https://us06web.zoom.us/rec/share/pF1La1-9s68OEOO7KTI4iWjxNnw-3-KFqtPMvb6aYDu3eamr64iYkLNjozUxAZT6.7W1_b7CqJYvR3v2V
 - a. Discussion and Possible Action to Consider the Approval of Lake Memorial Park Annexation Ordinance 2024-02. Motion to approve made

by Trustee Bruce, seconded by Trustee Whinnery. Motion passed with all present voting yes in a roll call vote.

F. Minutes – N/A

G. Approval of Bills Payable \$75,509.62 on 04/03/2024. Motion made by Trustee Hill, seconded by Trustee Whinnery. Motion passed with all present voting yes, in a roll call vote.

Employee Reports:

1. Town Engineer Report (Fagan)
2. Sheriff's Report (Kambish)
3. Building Official Report (McNeese)
4. Parks and Recreation Report (Hake)
5. Public Works Report (Johnston)
6. Town Clerk Report (Kuellenberg)
7. Town Manager Report (Mulhall)
8. Legal Update (Krob)
9. Mayor/Trustee Reports

H. Correspondence Received- NONE

I. Citizen Communications - Trip Goodbye and Santos Project 14

E. Additions to the Agenda - NONE

III. Action Items

A. Discussion and Possible Action to Appoint Officers of Town Clerk, Deputy Town Clerk, Town Treasurer, Municipal Judge, Municipal Court Clerk, and Deputy Municipal Court Clerk.

a. Motion made by Trustee Kendall, seconded by Trustee Bruce to appoint James McDonald as the Municipal Judge. Motion passed with all present voting yes, in a roll call vote.

b. Motion made by Trustee Bruce to appoint Edward Mulhall as Deputy Town Clerk and Deputy Municipal Court Clerk, seconded by Trustee Kendall. Motion passed with all present voting yes, in a roll call vote.

c. Motion made by Trustee Hill to appoint Heather Kuellenberg as Town Clerk, Town Treasurer and Municipal Court Clerk, seconded by Trustee Kendall. Motion passed with all present voting yes, in a roll call vote.

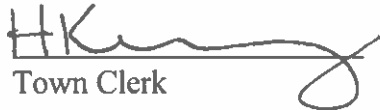
d. Swearing in of Appointed Officers: Municipal Judge James McDonald, Deputy Town Clerk and Deputy Municipal Court Clerk

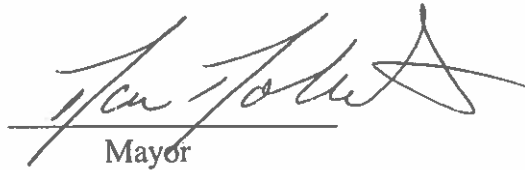
Alexander Mulhall.

- B. Discussion and Possible Action to Declare a Vacancy on the Board of Trustees and to Direct Staff to Advertise for Letters of Interest to Fill the Vacancy. Motion made by Trustee Bruce, seconded by Trustee Whinnery. Motion passed with all present voting yes, in a roll call vote.
- C. Discussion and Possible Action to Direct Staff to Apply for a Non-Profit Retail Food License for the Armory Kitchen. Motion made by Trustee Hill, seconded by Trustee Whinnery. Motion passed with all present voting yes, in a roll call vote.
- D. Discussion and Possible Action to Consider Approval of the Sewer Lateral Inspection & Jetting Request Form & Release of Liability Waiver for Sewer Line Maintenance/Repair Consultation Form. Motion made by Trustee Whinnery, seconded by Trustee Kendall. Motion passed with all present voting yes, in a roll call vote.
- E. Discussion and Possible Action to Consider Approval of Proclamation Naming Saturday May 12, 2024, as Arbor Day in Lake City. Motion made by Trustee Whinnery, seconded by Trustee Bruce. Motion passed with all present voting yes, in a roll call vote.

Regular Meeting Adjournment -8:12 pm

ATTEST:


Town Clerk


Mayor