

## Meeting Minutes

**Meeting Name:** BOT Regular Workshop and Meeting 12/6/2023

**Meeting Start Time:** 5:30 PM MDT

**Meeting Start Date:** 12/6/2023

**Meeting End Time:** 7:25 PM MDT

**Meeting End Date:** 12/6/2023

**Meeting Location:** 230 N. Bluff St. Armory Multi-Purpose Room/Virtual

Agenda:

### I. Regular Workshop Start Time — 5:30 pm

- A. Discuss Water and Sewer Rates Increase and Rate Structure
- B. Discuss San Juan Solstice Request for Volunteers
- C. Discuss Service Line Issue at 311 North Silver with Steve Ryals
- D. Discuss Sending Letter to County Commissioners Requesting Building Use Tax Be Waived for the Lake Fork Housing Project
- E. Review Lake Fork Housing Project Conceptual Design
- F. Discuss Lake City Motor Traffic Code Regarding OHV Maximum Fines for Violations
- G. Review 2024 Budget Draft and Fee Schedule Draft
- H. Review Letters of Interest to Fill Vacancy on the Board of Trustees

Regular Workshop End Time ---- 7:25 pm

### II. Regular Meeting Start Time ----7:35 pm

- A. Call to Order
- B. Roll Call: Present: Mayor Roberts and Trustees Bruce, Horn, Kendall.
- C. Approval of Minutes — 11/15/2023: Motion made by Trustee Horn, seconded by Trustee Kendall. Motion passed with all present voting yes, in a roll call vote.
- D. Approval of Bills Payable \$23,384.81 on 12/6/2023. Motion made by Trustee Whinnery, seconded by Trustee Bruce. Motion passed with all present voting yes, in a roll call vote.
- E. Employee Reports
  - 1. Town Engineer Report (Fagan)
  - 2. Sheriff's Report (Kambish)
  - 3. Building Official Report (McNeese)

4. Parks and Recreation Report (Hake)
5. Public Works Report (Johnston)
6. Town Manager Report (Mulhall)
7. Legal Update (Krob)
8. Mayor/ Trustee Reports

F. Correspondence Received

1. Bill Hagendorf Correspondence Regarding Increased Tourism Impact on Fire Department
2. CWRPDA Email Regarding Waiving Tap Fees for The County Operations Building and Raising Rates Annually to Meet 110% Rate Covenant

G. Citizen Communications — NONE

H. Additions to the Agenda - NONE

**III. Action Items**

- A. Discussion and Possible Action to Appoint a Candidate as a Trustee to Fill the Trustee Vacancy Left by Doug Hamel Until the Next Regular Election in April 2024. Motion made to appoint Justin Hill as Trustee until the next regular election April 2024 by Trustee Horn, seconded by Trustee Whinnery. Motion passed with all present voting yes, in a roll call vote.
- B. Discussion and Possible Action to Direct Staff to Send a Letter to County Commissioners. Motion made by Trustee Bruce, seconded by Trustee Whinnery. Motion passed with all present voting yes, in a roll call vote.

Regular Meeting Adjournment —8:13 pm

ATTEST:

  
Town Clerk

  
Mayor