

Minutes

Meeting Name: Regular BOT Meeting

Meeting Start Time: 6:00 PM MDT

Meeting Start Date: 11/4/2020

Meeting End Time: 8:14 PM MDT

Meeting End Date: 11/04/2020

Meeting Location: Town Hall and Virtual via Zoom

Agenda:

I. Regular Workshop

- A. Discussion regarding materials for 3rd Street Project (Fagan).
- B. Parks and Recreation presentation of 2021 draft budget (Hake).
- C. Building Code Update (Kimball).
- D. Discussion of renewal for Town Managers contract.
- E. Discussion of how to proceed to fill vacant Trustee position.

Workshop concludes: 7:03 pm

II. Regular Meeting

- A. Call to Order: 7:10 pm
- B. Roll Call: Present: Mayor Vierheller, Trustees Hollingsworth, Roberts, Hamel, Kendall and Martin.
- C. Approval of Minutes –October 21, 2020: Motion made by Hollingsworth, seconded by Hamel. Approved by Mayor Vierheller, and Trustees Hollingsworth, Roberts, Hamel, Kendall and Martin.
- D. Approval of Bills Payable - Motion made by Hollingsworth, seconded by Kendall. Approved by Mayor Vierheller, and Trustees Hollingsworth, Roberts, Hamel, Kendall and Martin.
- E. Employee Reports:
 - 1. Mayor Vierheller
 - 2. Town Manager (Mitchell)
 - 3. Public Works Director (Levine)

4. Recreation Director (Hake)
 5. Town Clerk (Rightsell)
 6. Building Official (Kimball)
 7. Sheriff's Report (Kambish)
- F. Correspondence Received – email correspondence from multiple citizens regarding OHV Pilot Program and Town's plans for future summer seasons.
- G. Citizen Communication – P David Smith.
- H. Additions to the Agenda – Trustee Martin brings to attention of the board that Trustee Reports was inadvertently left off Employee Reports.

III. Action Items

- A. Discussion and possible action of how to proceed to fill Trustee position vacated by Richard Moore. Motion made by Hamel to proceed in same manner as when Alan Rae resigned. Seconded by Hollingsworth. Approved by Mayor Vierheller and Trustees Hollingsworth, Roberts, Hamel, Kendall and Martin.
- B. Discussion and possible action to approve renewal of Town Manager's contract. Motion made by Kendall, seconded by Martin. Approved by Mayor Vierheller and Trustees Hollingsworth, Roberts, Hamel, Kendall and Martin.
- C. Discussion and possible action to set Public Hearing for Building Code Adoption – December 2, 2020. Motion made by Hamel, seconded by Hollingsworth. Approved by Mayor Vierheller, and Trustees Hollingsworth, Roberts, Hamel, Kendall and Martin.
- D. Discussion and possible action to set public hearing for 2021 budget December 2, 2020. Motion made by Roberts, seconded by Kendall. Approved by Mayor Vierheller, and Trustees Hollingsworth, Roberts, Hamel, Kendall and Martin.