



Board of Trustees Meeting June 15th

Town of Lake City

Jun 15, 2022 at 5:30 PM MDT to Jun 15, 2022 at 8:00 PM MDT

230 N Bluff St Lake City, CO 81235

Agenda

I. Executive Session

5:30 PM

Pursuant to CRS 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the 3rd Street Construction Project.

II. Regular Workshop

6:00 PM

A. 3rd Street Project Update

B. Discussion Regarding Compensation Survey Results

C. Discussion Regarding Code of Conduct for Board of Trustees

D. Discussion and Review of Preliminary Flood Insurance Rate Maps

<https://hazards.fema.gov/femaportal/prelimdownload/searchResult.action>

III. Regular Meeting

7:00 PM

A. Call to Order

B. Roll Call

C. Minutes

D. Bills Payable

E. Committee Reports

1. Lake San Cristobal Water Activity Enterprise

2. Historic Preservation Commission

3. Chamber of Commerce

4. Marketing Committee

5. DIRT

6. Gateway Communities Advisory Group

7. High Alpine Region Team

8. Region 10

9. Planning and Zoning

10. Town Manager Report

11. Mayor/Trustee Reports

F. Correspondence Recieved

G. Citizen Communications

H. Additions to the Agenda

I. Action Items

- 1. Discussion and Possible Action to Adopt Ordinance #2022-04 Amending Water & Sewer Plant Investment Fees**
- 2. Discussion and Possible Action to Set a Date for a Public Meeting to Receive Public Comments Regarding the Operation of Food Trucks in Lake City.**
- 3. Discussion and Possible Action to Approve Juneteenth as a Paid Holiday for Town Employees.**



Compensation Methodology

Compensation Consulting Services

Town of Lake City
Prepared: May 2022

Prepared by:
Terri Evans
Compensation Consultant
Tevans@EmployersCouncil.org
(303)223-5320

Important Notice:

The information provided herein is general in nature and designed to serve as a guide to understanding. These materials are not to be construed as the rendering of legal or management advice. If the reader has a specific need or problem, the services of a competent professional should be sought to address the situation.

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Introduction

Town of Lake City (Organization) asked Employers Council (EC) to conduct a base compensation market study for their positions. This included an evaluation of the Organization's pay in relation to other employers in the state and the relationship of pay for positions within the Organization. This report presents the methodology we followed in this consulting project.

Review of Current Materials

The EC consultant (Terri Evans) reviewed the Organization's strategic objectives, current pay and census, organizational chart, and job descriptions. The EC consultant also worked to understand the historical compensation approach and ensure agreement on the scope of the current project.

Strategy and Objectives

The EC consultant collaborated with the Town Manager and Consultant to discuss key philosophical issues of the Organization's compensation program. The discussion included economic, workforce and financial issues which impact the total compensation.

Total Compensation Philosophy

The EC consultant drafted a sample Total Compensation Philosophy and applied that philosophy to the base compensation market study for their positions.

Market Pricing

The EC consultant used the organizational chart, job descriptions, salary, and census information that the Organization provided and discussions with the Town Manager and Consultant to match the Organization's jobs to the market data. The EC consultant used the following compensation surveys:

- Colorado Municipal League 2021 Compensation Survey
- Employers Council 2021 Benchmark Compensation Survey
- Employers Council 2021 NonProfit Compensation Survey
- Employers Council 2021 Public Employers Compensation Survey
- PayFactors Compensation Survey – current

We looked for at least a 70 percent correlation between the duties and qualifications for the Organization's positions and the salary survey descriptions to make a match.

The EC consultant gathered market pay for each job and calculated the midpoint of market pay based on median market pay. Sometimes the market pay available was adjusted to estimate the market pay. Sometimes the market pay from multiple jobs or surveys was blended to estimate the market pay.

All the market data was aged to July 1, 2022. The 3.1% annual adjustment rate used for aging the market data was the March 31, 2022, 12-month Employment Cost Index for state and local government workers.

Base Compensation Design

The new market pay was presented to the Organization in various reports to help them see what data was used and any adjustments that were made. These reports included:

Job Detail Matching – This report showed the job title, market matches with their pay and job descriptions, the pay for each employee with that job title, all adjustments to the market pay, the weighting of the market pays and the market index for each employee.

The Town Manager and Consultant reviewed each job match and market midpoint.

EC provided the market midpoint pay for each job ranked in order of the new market pay from low to high. The Town Manager and Consultant reviewed this ranking to ensure that the relationship between the jobs was reasonable and the pay for each job was consistent with the value of the job to the Organization.

EC provided a new range for each job that starts at 80% of the market median and ends at a maximum of 120% of the market median for each position. This broad range will allow the pay to be flexible enough to appropriately compensate employees who are new to a job or very experienced.

We appreciate the opportunity to work with you. Please let us know if you have any questions or concerns about this project.



Town of Lake City
Current Employee Pay and Market Pay as of 7/1/22
5/25/2022

Job Title	Employee Name	Current Annual Base	Market Median at 7/1/22	Market Index
Parks and Recreation Assistant	Daniel File	42,994	41,600	103.35%
Parks and Recreation Director	Benjamin Hake	55,016	55,000	100.03%
Public Works Director	Jameson Johnston	60,632	61,500	98.59%
Town Clerk/Municipal Clerk/Treasurer	Edwards Mulhall	46,301	49,300	93.92%
Town Manager	Vance Lipsey	54,995	66,000	83.33%
Water/Wastewater Operator	William Merfeld	44,096	46,300	95.24%



Town of Lake City
Ranges for 7/1/22
5/25/2022

Job Title	Minimum at 80%	Market Median at 7/1/22	Maximum at 120%
Parks and Recreation Assistant	33,280	41,600	49,920
Parks and Recreation Director	44,000	55,000	66,000
Public Works Director	49,200	61,500	73,800
Town Clerk/Municipal Clerk/Treasurer	39,440	49,300	59,160
Town Manager	52,800	66,000	79,200
Water/Wastewater Operator	37,040	46,300	55,560

TOWN OF LAKE CITY
Board of Trustees

Rules, Policies, and Procedures

1. Conduct

- a. Trustees will be civil and courteous toward each other and to the public and staff.
- b. During meetings of the Board of Trustees, civility will be maintained between the Board and the public and among members of the public; discourteous and uncivil behavior will not be tolerated.
- c. Participants in meetings of the Board of Trustees will not use profane, abusive, or disrespectful language.
- d. Trustees will strive for brevity, avoid redundancy, and will encourage the same of the public.
- e. Trustees will not attempt, and will avoid actions that could be viewed as attempting, to influence staff in processing applications or other functions committed to the discretion of staff.
- f. The Mayor will enforce the Board's rules of conduct; Trustees may courteously call each other on inappropriate behavior.

2. Setting the Agenda

- a. The Mayor will prepare the agenda with the assistance of the Town Administrator.
- b. Trustees who wish to add an item to the agenda should contact the Mayor by 5:00 p.m., on the Wednesday preceding the meeting.

3. Agenda Items and Public Hearings

- a. The Mayor will open meetings and public hearings.
- b. The Mayor will introduce the items (read from agenda with prefatory remarks).
- c. Staff provides report, including relevant history and context.
- d. The Board may pose questions to staff.
- e. The applicant may make a presentation to the Board (public hearings).
- f. The Board may pose questions to the applicant (public hearings and agenda items).
- g. Matter open to public comment:

- i. Members of the public will address the Board, not each other;
- ii. Members of the public will be allowed to speak once, using a microphone and stating their name for the public record;
- iii. Members of the public will be asked to not duplicate comments of others;
- iv. The Mayor may set time limits for each speaker at one three-minute period per each agenda item and public hearing comment.
- h. Staff may respond as appropriate to public comment.
- i. The applicant may respond as appropriate to public comment (public hearings).
- j. A member of the Board of Trustees may make a motion for action on the item.

4. Workshops

- a. Workshops allow for a less formal discussion among the Board of Trustees and the public.
- b. Workshops are not for decision making but rather to permit education and open-ended exploration of an issue.
- c. Decisions requiring formal motions may not be made at workshops, but direction may be given to staff for further work or other related matters.
- d. The Mayor may entertain comments from the public either in the form of a public hearing (where members of the public speak only once) or in a more interactive format depending on the topic, number of speakers present, and time constraints.
- e. Items requiring both the free exchange of a workshop and the formal decision-making of a public hearing or action item will be placed on both regular meeting and workshop agendas.

5. Public Discussion

- a. Public comment to the Board of Trustees on matters not on the agenda will be scheduled at the beginning of each Board meeting for a period not to exceed thirty minutes.
- b. Individuals will not be permitted to address the Board of Trustees except upon recognition by the presiding officer.
- c. Individuals will observe proper decorum and avoid the use of abusive, disrespectful, or profane language. If an individual uses abusive, disrespectful, or profane language or otherwise disrupts the meeting, such individual may be removed from the meeting room by a law enforcement officer at the request of the presiding officer.

d. Matter open to public discussion:

- i. Members of the public will address the Board, not each other;
- ii. Members of the public will be allowed to speak once, using a microphone and stating their name for the public record.
- iii. Members of the public will be asked to not duplicate comments of others;
- iv. The Mayor may set time limits for each public member speaker at one three-minute period per each agenda item and during Citizens Communications.

6. **Parliamentary Procedure**

- a. Robert's Rules of Order will serve as a guide for making and determining motions.
- b. Any motion may be withdrawn at the request of the moving party, with the consent of the Board.
- c. Any motion may be amended with the consent of the moving party.

7. ***Ex Parte* Communications**

- a. "*Ex parte* communications" are those that occur outside of the normal hearing process; for example, with an applicant, proponent, or oponent, outside of a public meeting or off the record.
- b. "Quasi-judicial proceedings" decide rights and liabilities by applying existing rules to past or present facts; a quasi-judicial proceeding is one in which the Board investigates facts, weighs evidence, and draws conclusions as a basis for official acts.
- c. When a matter is pending or may come before the Board of Trustees in a quasi-judicial proceeding, Trustees will refrain from and avoid *ex parte* communications concerning the matter.
- d. If an *ex parte* communication occurs concerning a matter before the Board in a quasi-judicial proceeding, the Trustee will disclose on the record of the proceeding the circumstances and substance of the communication. Following such disclosure, the Board of Trustees will decide whether the Trustee may participate in the proceeding.

U.S. Department of Homeland Security
Region VIII
Denver Federal Center, Building 710
P.O. Box 25267
Denver, CO 80225-0267



FEMA

May 20, 2022

The Honorable Bruce Vierheller
Mayor, Town of Lake City
230 N. Bluff Street P.O. Box 544
Lake City, Colorado 81235

Prelim-EAP
Community Name: Town of Lake City,
Hinsdale County,
Colorado
Community No.: 080081

Dear Mayor Vierheller:

We are pleased to present your community with Preliminary copies of the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Hinsdale County, Colorado and Incorporated Areas for your review and comment. The enclosed FIS report for Hinsdale County describes the flood hazard information updates made to the FIRM and FIS report and the source information used in making the updates. We have revised only those FIRM panels with updated flood hazard information.

We are sending the Preliminary copies at this time to give your community an opportunity to review them. Additionally, in an effort to assist you in circulating the information, Federal Emergency Management Agency (FEMA) has posted digital copies of the [revised] FIRM and FIS report material and supporting database on the following page of the Map Service Center: <https://www.fema.gov/preliminaryfloodhazarddata>. You will be contacted to schedule a formal community coordination meeting (a "Consultation Coordination Officer [CCO]" Meeting) to discuss the revised flood hazard information, ordinance adoption, and other frequently asked questions and concerns. In the meantime, we encourage you to circulate the enclosed copies as widely as possible among elected officials, staff, and other individuals or organizations in the community that would have an interest in the FIRM and FIS report so that they will have the opportunity to review them thoroughly before the formal community coordination meeting. The review period provides community officials and citizens in the affected communities with an opportunity to identify changes or corrections to non-technical information, such as corporate limits, road names, and stream names on the FIRM or in the FIS report.

Comments may be sent to:

Christine Gaynes
FEMA Region VIII
Denver Federal Center Building 710
Post Office Box 25267
Denver, Colorado 80225-0267
christine.gaynes@fema.dhs.gov

Additional copy to:

David Sutley
Regional Service Center, STARR II
990 South Broadway Suite 400
Denver, Colorado 80209
dsutley@Dewberry.com

Terri Fead, P.E., CFM
Floodplain Mapping Coordinator
Colorado Water Conservation Board
Watershed and Flood Protection Section
1313 Sherman Street, Room 718
Denver, Colorado 80203
terri.fead@state.co.us

Please submit comments (digital format such as shapefiles preferred) no later than 30 days from the date of this letter. All comments and changes received during this review period will be incorporated, as appropriate, before the FIRM and FIS report become effective.

To assist your community in maintaining the FIRM, we have enclosed a Summary of Map Actions (SOMA) to document previous Letters of Map Change (LOMCs) (i.e., Letters of Map Amendment [LOMAs], Letters of Map Revision [LOMRs]) that will be superseded when the FIRM becomes effective. Information on LOMCs is presented in the following four categories: (1) LOMCs for which results have been included on the FIRM; (2) LOMCs for which results could not be shown on the FIRM because of scale limitations or because the LOMC issued had determined that the lots or structures involved were outside the Special Flood Hazard Area (SFHA) as shown on the FIRM; (3) LOMCs for which results have not been included on the FIRM because the flood hazard information on which the original determinations were based is being superseded by new flood hazard information; and (4) LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures cannot be revalidated through an administrative process like the LOMCs in Category 2 above.

LOMCs in Category 2 will be revalidated through a single letter that reaffirms the validity of a previously issued LOMC; the letter will be sent to your community shortly before the effective date of the FIRM and will become effective one day after the FIRM becomes effective. We reviewed our records to determine if any previous Letters of Map Change (LOMCs) (i.e., Letters of Map Amendment, Letters of Map Revision [LOMRs]) for your community will be superseded when the FIRM becomes effective. According to our records, no LOMCs have been issued for your community.

For the LOMCs listed in Category 4, we will review the data previously submitted for the LOMA or LOMR request and issue a new determination for the affected properties after the FIRM becomes effective upon request.

Your community should be aware that recently approved LOMCs, specifically LOMRs, may have been issued for your community. The LOMR process is dynamic and FEMA is reviewing LOMR applications regularly. To complete production of the Preliminary FIRMs which includes incorporating the effects of "mappable" LOMRs issued since the last map effective date, a specific cutoff was established. FEMA will address any approved LOMRs issued after the cutoff date when the final SOMA is distributed. If your community has concerns regarding a specific case, please submit the LOMR case number, as well as any appropriate documentation, to our FEMA Region VIII Office at the Denver Federal Center, Building

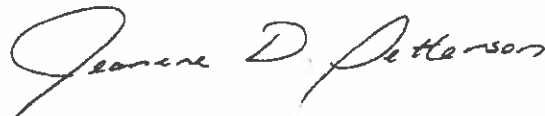
710, Post Office Box 25267, Denver, Colorado 80225-0267 before the end of the comment or appeal periods discussed below to assist us in keeping the map up to date.

After the CCO Meeting, we will initiate a statutory 90-day appeal period for certain communities within Hinsdale County. A statutory 90-day appeal period is required when FEMA adds or modifies Base (1-percent-annual-chance) Flood Elevations, base flood depths, SFHAs, flood zone designations, or regulatory floodways within a community, as shown on the Preliminary FIRM. If your community is identified as requiring an appeal period, we will send you a letter approximately 2 weeks before the start of the 90-day appeal period to detail the appeal process. The letter will forward information regarding notifications to be published in the *Federal Register* and local newspaper(s) and will provide the first and second publication dates. The appeal period will start on the second newspaper publication date. Additional information concerning the 90-day appeal period will be provided during the CCO Meeting.

After the review and appeal periods have ended and we have addressed all comments/appeals, we will initiate final preparation of the FIRM and FIS report. The new FIRM and FIS report for your community will become effective approximately 7 to 10 months later. Before the effective date, you will be notified in writing of the official FIRM and FIS report effective date and asked to adopt floodplain ordinances or modify existing ordinances as necessary that correspond with the new FIRM or FIS report. If you or other community officials have any questions regarding floodplain ordinances, you may raise them with our FEMA Regional Office, or you may discuss those issues with your State NFIP Coordinator. Several months before the effective date, we will mail one set of printed copies of the finalized FIRM and FIS report and digital copies of the map and report products.

Your community's comments on the Preliminary FIRM panels and FIS report are an important part of our review process, and we will consider them carefully before we publish the FIRM and FIS report in their final form. If you have any questions regarding the Preliminary copies of the FIRM and FIS report, please contact the CCO designated for your community by telephone at (303) 235-4830. If you have general questions about mapping issues, please call our FEMA Mapping and Insurance eXchange (FMIX), toll free, at (877) 336-2627 (877-FEMA MAP) or e-mail our FMIX staff at FEMA-FMIX@fema.dhs.gov.

Sincerely,



Jeanine D. Petterson
FEMA Region VIII Mitigation Division Director

Enclosures:

Preliminary FIS Report
Preliminary FIRM Panels
Preliminary SOMA

cc: Community Map Repository
Gabe McNeese, Building Official/FPA, Hinsdale County
Doug Mahan, State NFIP Coordinator
Terri Fead, P.E., CFM, Floodplain Mapping Coordinator
Christine Gaynes, FEMA Region VIII Risk MAP Specialist
Matt Buddie, FEMA Region VIII FM&I Specialist

bcc: Lee dePalo, Regional Director RVIII-MT
Case File
FEDD File

Minutes

Meeting Name: Regular BOT Meeting

Meeting Start Time: 5:30 PM MDT

Meeting Start Date: 6/1/2022

Meeting End Time: 8:30 PM MDT

Meeting End Date: 6/1/2022

Meeting Location: Armory Multi-Purpose Room 230 N. Bluff

Agenda:

I. Public Hearing – 5:30pm

- A. Public Hearing for Bushwack Ventures LLC Liquor Tavern (City) Application at 301 N. Gunnison. No concerns or comments were expressed by the public.

II. Regular Workshop – start time 5:37 pm

- A. Discussion about 3rd Street Project
- B. Discussion about Town Sewer and Water Tap Fees
- C. Discussion about Lake City Ordinance over Livestock
- D. Discussion about the Limits of Food Trucks in Lake City
- E. Discussion about Deed Restriction for Pete’s Lake LLC for Common Water and Sewer Tap
- F. Discussion about Ordinance for Fire Restrictions
- G. Discussion about FAMLI to Opt-In or Opt-Out
- H. Discussion about Federal Infrastructure Scenic Byways Grant with Hinsdale County

Workshop end time – 7:27 pm

III. Regular Meeting

- A. Call to Order: 7:39 pm
- B. Roll Call: Present: Mayor Roberts. Trustees Bruce, Hamel, Heaton, Kendall, and Woods.

- C. Approval of Minutes – May 18, 2022: Motion made by Trustee Hamel, seconded by Trustee Bruce. Motion passed with all present voting yes in a roll call vote except Mayor Roberts who abstained because he was absent.
- D. Approval of Bills Payable totaling \$235,419.00. Motion made by Trustee Bruce, seconded by Trustee Kendall. Motion passed with all present voting yes in a roll call vote.
- E. Employee Reports:
 - 1. Recreation Director (Hake)
 - 2. Public Works Director (Johnston)
 - 3. Town Clerk/Treasurer (Mulhall)
 - 4. Town Manager (Lipsey/Pierce)
 - 5. Building Official (McNeese)
 - 6. Sheriff's Report (Kambish)
 - 7. Mayor
 - 8. Trustees
- F. Correspondence Received – NONE
- G. Citizen Communication – Kristine Borchers reminder about Celebrate Lake City at 5:30 pm on June 7, 2022.
- H. Additions to the Agenda – NONE

IV. Action Items

- A. Discussion and Possible Action to Approve Pete's Lake Hospitality Common Water and Sewer Tap Deed Restriction. Motion made by Trustee Bruce, seconded by Trustee Heaton. Motion passed with all present voting yes in a roll call vote.
- B. Discussion and Possible Action to Approve Bushwack Ventures LLC Liquor Tavern (city) Application at 301 N. Gunnison Ave. The application is deemed complete, meets the necessary criteria, meets the needs of the neighborhood and the desires of the inhabitants and the moral character of the applicant has been verified. Motion to approve the application made by Trustee Heaton, seconded by Trustee Hamel. Motion passed with all present voting yes in a roll call vote.

C. Discussion and Possible Action to Approve the Town of Lake City New Fire Restriction Ordinance 2022-03. Motion made by Trustee Kendall, seconded by Trustee Bruce. Motion passed with all present voting yes in a roll call vote.

Adjournment – 8:30 pm.

Mayor

ATTEST:

Town Clerk

Minutes

Meeting Name: Special BOT Meeting

Meeting Start Time: 7:00 PM MDT

Meeting Start Date: 6/7/2022

Meeting End Time: 7:15 PM MDT

Meeting End Date: 6/7/2022

Meeting Location: Armory Multi-Purpose Room 230 N. Bluff

Agenda:

I. Special Meeting

A. Call to Order: 7:00 pm

B. Roll Call: Present: Mayor Roberts. Trustees Bruce, Hamel, Heaton, Kendall, and Woods.

II. Action Items

A. Discussion and Possible Action to Appoint Jimmie Eugene Horn III as Trustee to Fill the Vacancy on the Board of Trustees. Motion made by Trustee Hamel, seconded by Trustee Bruce. Motion passed with all present voting yes in a roll call vote.

Adjournment – 7:15 pm.

Mayor

ATTEST:

Town Clerk

Town of Lake City
Bills Payable
6/15/2022

Vendor Name	Description	Invoice Amount	GL
1 Blue Spruce Building Materials, Inc	Parks and Recreation Supplies	\$194.98	GF
2 Blue Spruce Building Materials, Inc	Facilities Supplies	\$47.39	GF
3 Blue Spruce Building Materials, Inc	Repair and Maintenance Supplies	\$724.72	GF
4 Blue Spruce Building Materials, Inc	Recreation Supplies	\$774.83	GF
5 Caselle	Caselle Payment Import	\$1,000.00	GF
6 Caselle	Caselle Document Management	\$5,000.00	GF
7 CenturyLink	Townhall phone and fax line	\$219.20	GF
8 CenturyLink	ski hill phone	\$57.69	GF
9 CenturyLink	well houses Telemetry	\$165.86	WS
10 CenturyLink	wastewater telephone	\$105.55	WS
11 CenturyLink	wntp internet	\$59.95	WS
12 City of Gunnison	Water Lab Fees	\$60.00	WS
13 Colorado Municipal Clerk's Association	2022 Colorado Municipal Clerks Institute for Lex Mulhall	\$800.00	GF
14 Dana Kepner Co.	R&M Supplies Water Distribution	\$1,847.60	WS
15 Fullmer's Ace Hardware	Wiring for street light repair at restless spirits	\$49.99	GF
16 Fullmer's Ace Hardware	Tape and Bags	\$89.92	WS
17 Fullmer's Ace Hardware	LED Lights-PW	\$29.97	WS
18 Fullmer's Ace Hardware	PW-90 Elbow	\$9.99	WS
19 Grand Junction Pipe & Supply	Service Change- PW	\$12.46	WS
20 Gunnison County Electric	1905200 160 Spring st Restroom	\$109.11	GF
21 Gunnison County Electric	2218400 230 Bluff st	\$339.46	GF
22 Gunnison County Electric	2311100 Lake City Ice Wall - CR20	\$33.00	GF
23 Gunnison County Electric	2361100 North Ice wall	\$35.50	GF
24 Gunnison County Electric	679600 230 Silver	\$70.59	GF
25 Gunnison County Electric	1287001 5th and Henson Xmas Light	\$35.50	GF
26 Gunnison County Electric	664300 Ski lift	\$57.41	GF
27 Gunnison County Electric	23800 Lake City Substation water tank	\$35.50	WS
28 Gunnison County Electric	551001 Water Tank Hill	\$48.18	WS
29 Gunnison County Electric	155201 Sewer Plant	\$2,526.74	WS
30 Gunnison County Electric	155301 2 Pump on Henson Creek	\$1,616.47	WS
31 Gunnison County Electric	1637000 Sewer Plant MTR house North Hotchkiss st	\$42.19	WS
32 Hinsdale County	PR - Dump fees	\$168.00	WS
33 Hinsdale County	Shared Dumpster half	\$35.00	GF
34 Hinsdale County	EMS-First Aid and CPR training for Daniel File	\$25.00	GF
35 Hinsdale County	law enforcement contract	\$20,648.00	GF
36 Hinsdale County	building enforcement contract	\$5,304.50	GF
37 Hinsdale County	PW Dump fees	\$320.40	WS
38 Hinsdale County	Fuel -PW	\$796.37	WS
39 Marine Diving Solutions, LLC	Cleaned and Inspected (2) Water Tanks	\$14,050.00	WS
40 Matterhorn Maintenance, LLC	Toilet Tank Repair	\$40.00	GF
41 Metropolitan Compounds, Inc	root removal	\$2,199.00	WS
42 Pinnacol Assurance	Workman's compensation-GF	\$605.00	GF
43 Pinnacol Assurance	Workman's compensation-W&S	\$605.00	WS
44 Quill Corp	Wall calendar	\$23.13	GF
45 Rocky Mountain Audio/Video Productions	VHS Video conversion to MP4 Format	\$83.04	GF
46 SGS North America, Inc	Drinking Water Lead and Copper	\$925.80	WS
47 SGS North America, Inc	Colorado drinking water 11 METALS, flouride	\$208.70	WS
48 SGS North America, Inc	Biochemical oxygen demand,env/recycle chg	\$232.83	WS
49 Southwestern Systems, Inc.	3rd Street- Televised storm drains lines flushed	\$1,111.22	GF
50 Southwestern Systems, Inc.	sewer jetting work	\$15,936.21	WS
51 Utility Notification Center of CO	RTL Transmissions. Positive response re-notification	\$18.20	WS
52 Verizon	BOT iPads	\$109.14	GF
53 Verizon	Employee cell phones	\$193.38	GF
54 Verizon	PW Tablet internet	\$45.02	WS
	Total Bills Payable 06/15/2022	\$79,882.69	

ATTEST:

MAYOR

TOWN CLERK

LAKE SAN CRISTOBAL WATER ACTIVITY ENTERPRISE 2022 BUDGET

July 1, 2022 - June 30, 2023

D R A F T

	2020 ACTUAL 7/1/20 - 6/30/2021	2021 BUDGET 7/1/21 - 6/30/2022	2021 YTD 7/1/21 - 5/5/2022	2022 BUDGET 7/1/22 - 6/30/2023
REVENUE				
Water Sales & Assessments & Admin. Fees on Contracts	\$ 9,891	\$ 9,891	\$ 10,965	\$ 10,965
Water Sale - United Company, one-time purchase	-	-	2,990	-
Three Member Entities' Fees on Un-sold Base Units (see Note)				
UGRWCD	13,464	13,464	13,464	13,463
Hinsdale County	13,464	13,464	13,464	13,377
Town of Lake City	6,152	6,152	6,152	6,150
Interest on Investments	-	-	-	-
Additional Contributions by Member Entities	-	-	-	-
Other Income	-	-	-	-
TOTAL REVENUE	\$ 42,971	\$ 42,970	\$ 47,034	\$ 43,954
EXPENSES				
Legal Expenses	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-
Outlet Works Repair	-	6,000	1,798	6,000
Equipment Repair	1,462	2,000	5,867	2,000
Audit & Accounting (every 5 years)	1,700	-	-	-
Public Outreach	-	1,500	-	1,500
Operations - USGS Gage	12,268	12,270	12,636	12,270
Operations - Gate Maintenance Contract Work	1,346	3,000	448	3,000
Operating Expenses - Hinsdale County	-	4,000	-	4,000
Operating Expenses - Town of Lake City	-	-	-	-
Operating Expenses - UGRWCD	-	5,278	-	5,278
Utilities	2,782	2,500	2,299	2,500
Office Expenses	79	450	-	450
TOTAL EXPENSES	\$ 19,636	\$ 36,998	\$ 23,048	\$ 36,998
Revenue Over (Under) Expenses	\$ 23,335	\$ 5,972	\$ 23,986	\$ 6,956
Contribution to Capital Reserve	\$ 1,815	\$ 1,815	\$ 1,815	\$ 1,815
Sales price per base unit				\$ 55.00
Annual assessment per base unit				\$ 4.50

NOTE: Break out of fees charged to member entities:

		UGRWCD	Hinsdale County	Town of Lake City
Total base units originally available:	9500			
Base units each entity (9500/3)		3,167	3,167	3,167
Base units sold per entity		175	194	1,800
Base units remaining per entity		2,992	2,973	1,367
Fees on unsold base units per entity @ \$4.50		\$ 13,463	\$ 13,377	\$ 6,150
Total base units remaining for sale	7331			

Town Manager Report

- Attended San Juan Philanthropy Days
- Met and connected with people from DOLA, CHFA, Gates Family Foundation, etc.
- CIRSA Training is scheduled for August 10th at 6 PM, You may attend virtually if need be
- Continue to work on Affordable Workforce Housing as well as Employee Housing
- Continue to work on our 2021 Audit
- CML Conference is coming up June 21st-24th (Lex, Doug, Dave, Henry, and I will be in attendance)
- No Contact with Brad Trujillo

**TOWN OF LAKE CITY
BOARD OF TRUSTEES
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SECTIONS 21-23 (b) AND (c) OF THE TOWN
CODE REGARDING WATER AND SEWER PLANT INVESTMENT FEES**

WHEREAS, the Board of Trustees of the Town of Lake City, Colorado (the “Board”), pursuant to Colorado Statute is vested with the authority of administering the affairs of the Town of Lake City, Colorado (the “Town”); and

WHEREAS, the Sections 21-23(b) and (c) of the Town of Lake City Town Municipal Code (the “Code”) sets forth, *inter alia*, water and sewer plant investment fees for various tap sizes; and

WHEREAS, the Board had the Town Engineer conduct a study to establish an updated and accurate cost of both water and sewer plant investment fee costs (the “Study”); and

WHEREAS, the Board finds it necessary to update the water and sewer plant investment fees located in Sections 21-23 (b) and (c) of the Town Code to reflect the updated and actual costs calculated by the Study.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES
OF THE TOWN OF LAKE CITY AS FOLLOWS:**

1. Section 21-23(b) of the Lake City Municipal Code shall be amended by removing the ~~strikethrough~~ language and adding the **bold underlined** language to read in its entirety as follows:

(b) Water plant investment fees shall be due as follows:

Size of Tap	Plant Investment Fee
¾" or smaller	\$2,750.00 <u>\$6,000.00</u>
1"	\$3,000.00 <u>\$10,667.00</u>
1¼"	\$3,750.00
1½"	\$4,500.00 <u>24,000.00</u>
2"	\$7,000.00 <u>\$42,667.00</u>
<u>3"</u>	<u>\$96,000.00</u>

4"	\$170,667.00
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No water tap larger than two inches shall be approved unless the town determines that adequate capacity is available to serve the use without adverse effects, or unless the applicant pays for the cost of installing necessary system capacity. The town board shall determine the plant investment fee for any such taps on a case-by-case basis.

2. Section 21-23(c) of the Lake City Municipal Code shall be amended by removing the ~~struckthrough~~ language and adding the **bold underlined** language to read in its entirety as follows:

(c) Sewer plant investment fees shall be due as follows:

Size of Tap	Plant Investment Fee
¾" or smaller	\$2,750.00 <u>\$7,000.00</u>
1"	\$3,000.00 <u>\$12,444.00</u>
1¼"	\$3,750.00
1½"	\$4,5000.00 <u>\$28,000.00</u>
2"	\$7,000.00 <u>\$49,778.00</u>
<u>3"</u>	<u>\$112,000.00</u>
<u>4"</u>	<u>\$199,111.00</u>

No sewer tap larger than four inches shall be approved unless the town determines that adequate capacity is available to serve the proposed use without adverse effects, or unless the applicant pays for the cost of installing necessary system capacity. The town board shall determine the plant investment fee for any such taps on a case-by-case basis.

3. Validity. If any part of this ordinance is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have approved this ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

4. Repeal. Existing ordinances or parts of ordinances covering the same matters as embraced in this ordinance are hereby repealed and all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed, except that this repeal shall not affect or prevent collection of any fees assessed pursuant to the provisions of any ordinance hereby repealed prior to the taking effect of this ordinance.

INTRODUCED, PASSED AND ADOPTED A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF LAKE CITY, COLORADO AND SIGNED THIS 15TH DAY OF JUNE, 2022.

Votes Approving: _____
Votes Opposed: _____
Absent: _____
Abstained: _____

ATTEST:

**BOARD OF TRUSTEES OF THE
TOWN OF LAKE CITY, COLORADO**

Alexander Mulhall
Town Clerk

By: _____
Dave Roberts
Mayor

DRAFT