To: Town of Lake City Board of Trustees

From: Historic Preservation Commission - Ken Howard Vice Chair

Date: 10/19/2026

Subject: October 2026 HPC Summary Report

This report will address several key topics regarding the HPC and its regular activity.

1. Officer Status
2. Certificate of Appropriateness Issuance
3. Forward-looking actions and needs

1. Officer status:

The HPC is fully staffed with five members. Joe Fox, as 2026 Commission Chairman, while still participating on the Commission has had to step back from day-to-day Chairman responsibilities due to personal reasons. Ken Howard, Vice Chair, has taken over day-to-day HPC coordination with the assistance of Mike Coffin, HPC Secretary. We will assess the situation through the remainder of the 2026 term and address any officer vacancies in the annual 2027 officer nomination in the January HPC regular meeting. Notice to be posted in November for interested parties for upcoming end of term roles.

2. Certificate of Appropriateness

October to-date – two (2) COA's received and approved, none rejected.

Year-to-date a total of twenty-one (21) COA's have been addressed by the commission

Resolved: 21

- Approved: 20 (~ 95%)
    - 18 approved via Commission
    - 2 administratively approved by Chair and Town Manager
- Denied: 1 (5%) due to lack of adherence to HPC published guidelines

Open COA's in evaluation at time of this report: one (1) to be addressed in Nov meeting along with any other COA's submitted with complete information prior to deadline.

3. Forward-looking actions and needs:

Members of the HPC would like to seek further assistance from History Colorado and other professional organizations practiced in historic preservation to enhance and amend current HPC guidelines to assist both owners and the commission in the execution of its function. The commission will assess what grants may exist through History Colorado to aid in this process and will report back to the Board of Trustees in future submissions.